

## **Mobile Arts Council –2019 Community Arts Grant Guidelines & FAQ**

The Mobile Arts Council is granting four \$1000 stipends towards Mobile area arts organizations and/or individuals. This will be available to those involved with any arts medium: crafts, dance, design, fine art, media/photography, music, literature, or theater.

The aim of the 2019 Community Arts Grants are to facilitate projects which achieve some or all of the following objectives:

- Enhance the wellbeing of the community through artistic activities and pursuits which create cultural wealth.
- Encourage participation in arts and cultural activities for individuals, groups and the broader community.
- Encourage, support and promote innovation and skill development in the arts.
- Celebrate local and emerging culture and identity.
- Promote and encourage enduring and sustainable arts activities including those which may generate cultural tourism or income generating opportunities for artists.

Organizations may use funds towards special projects or operating support. This is awarded to certified nonprofit arts organizations that demonstrate a consistent track record of high artistic achievement, public service, and managerial competency. Eligible organizations are expected to have a well-maintained educational outreach program and/or broad-based community involvement. Operating support grants permit use of funds for general, ongoing operational activities of an organization.

Individual artist recipients may use funds to set aside time to create new art, improve their skills, or to do what is most advantageous to enhance their artistic careers. This program does not provide funding for academic study in pursuit of a college degree. Recipients of this grant will be asked to exhibit or perform their work with MAC at the conclusion of the award period (sometime in the Summer or Fall of 2021).

Applicants must be MAC members (<https://mobilearts.z2systems.com/np/clients/mobilearts/membershipJoin.jsp>). An individual or organization that has already received funding through the Mobile Arts Council this year is not eligible. Applicants are responsible for supplying sufficient information on their backgrounds. A comprehensive resume and an inventory of work samples (completed within the last five years) must be included with your application. All sections and fields of the application must be completed with required attachments before submitting, or it will not be considered. Funding must be used within one year after being awarded, followed by a mandatory evaluation report. All applicants must be legal residents of the Mobile or Baldwin County area and must have lived in Alabama for two years prior to the application deadline date and are expected to maintain residency during the grant award year (September 2019 – September 2020).

## **Community Arts Grants - FAQ**

### **What are the grant categories, and how many will be awarded?**

Arts organizations and/or individuals are eligible in any arts medium: crafts, dance, design, fine art, media/photography, music, literature, or theater. Projects must align with one or more of the 2019 Community Arts Grants objectives, listed in the Guidelines. Four \$1000 grants will be awarded – two for individuals and two for organizations.

### **What is the grant application deadline?**

The grant submission period is open from now until July 17<sup>th</sup> at 11:59 p.m. No late entries will be considered.

### **When is the grant notification date?**

A panel of arts professionals will review the applications and meet in early August to determine the recipients. All applicants will be notified of the panel's decisions by the end of August. 100% of funds will be awarded by September.

### **What should be included in my budget?**

Your budget should include an estimate on how you plan to spend your funding. This can include materials, transportation, administrative fees, artist fees, rental costs, and more. If you have a cash or in-kind match for your project, please include this in your budget. *A match is not required to apply.*

### **What is to be expected from my Resume/CV or Organizational Background document?**

A Resume/CV is required for individual applicants and an Organizational Background and Board Document are required for organization applicants. These documents should be a maximum of two pages. Organization documents should include a list of your board of directors, a listing of recent activities, and a brief history of your organization. Individual resumes/CVs should include recent work history and recent activities (exhibitions,

performances, or community projects) related to your art. These will help us determine your recent activities, involvement with the community, and your level of professionalism.

### **What should I include in my project narrative?**

Your project narrative should include a timeline, your list of proposed activities, and your goals in accomplishing your project. All projects must be completed within one year of the award funding to be eligible. Your narrative should align within one or more of the Community Arts Grants objectives listed in the Guidelines.

### **How should I label my attachments?**

All attachments should be labeled with your last name or organization name, followed by an underscore and the title. If you do not have a title, use a descriptive word. Example: Jordan Davis' painting, titled Butterfly 2 would be labeled "Davis\_Butterfly2." The Mobile Arts Council's image of a recent mural project would be titled "MobileArtsCouncil\_Mural."

### **What is the evaluation report, and when is it due?**

If awarded, you will be required to submit an evaluation report. This will be due when all the funds have been expended or 12 months after granted to update us on the status of your project. This report will help us understand not just how you spent the funds, but its impact on your community. Payout of any future awards will not be considered until this report has been received.

### **What else is expected from grant recipients?**

Recipients of all grants will be publicly acknowledged on our social media accounts, as well as in Mobile's main media sources (newspapers, local news channels, etc.). Recipients may be expected to be photographed upon acceptance of their award to help promote their projects, as well as highlight MAC's contribution. Recipients are expected to acknowledge MAC upon completing their proposed projects.

Recipients of an individual grant will be asked to exhibit or perform their work with MAC following the award period (sometime in the Fall or Summer of 2021). This will be determined upon the availability in MAC's

schedule and the individual artist's schedule and will be after the grant period officially ends. This could be as part of an exhibition in our gallery space, or a special performance or event hosted or sponsored by MAC.

# Community Arts Grants: Timeline

## **PROPOSAL TIMELINE:**

June 12, 2019 – RFP open.

July 17, 2019 – Application submissions end at midnight.

August 2019 – Grant panelists meet.

September 1, 2019 – Award winners announced, and grant award money distributed in full.

## **GRANT CYCLE:**

September 2019 – August 31, 2020

August 31, 2020 – Grant cycle ends.

September 30, 2020 – Final evaluation report due.

Fall/Summer 2021 – Individual artists work will be displayed/performed at MAC.